



Alliance to End Homelessness in Suburban Cook County Youth Leadership and Engagement Coordinator

Alliance Overview: The Alliance to End Homelessness in Suburban Cook County (Alliance) is suburban Cook County's homeless services Continuum of Care (CoC). The mission of the Alliance to End Homelessness is to strive for the elimination of homelessness in suburban Cook County through the coordination and maximization of available resources to assist homeless individuals and families. The Alliance serves as a convener for the collaborative, community-based endeavors of homeless service providers, affordable housing developers, local governments, foundations, and the private sector.

Job Overview: The Youth Coordinated Entry (CE) system is a collective of agencies and access points that work to identify and link unaccompanied youth under 25 who are homeless or at-risk of homelessness in suburban Cook County to permanent and crisis housing and other community resources. The Youth Leadership and Engagement Coordinator is responsible for ensuring that the youth homeless services agencies and the Coordinated Entry (CE) system develop and implement programs rooted in best practices and the lived experience of homeless youth. This position will be responsible for ensuring that all programs are adhering to contractual obligations as well as provide training and assistance to the agencies to ensure that they are adherent to expectations and providing the best possible programming for the youth. This position will also support the engagement of youth with lived experience of homelessness in the design, implementation, and evaluation of the CE system. Finally, the position will manage and support a six-person youth outreach team working at partner agencies across the suburbs to identify youth who are homeless and connect them to appropriate resources

Job Responsibilities:

- Develop and support the implementation of a person-centered, equitable, and inclusive Coordinated Entry (CE) system through training, coaching, and support to ensure projects adhere to YHDP principles, best practices, and YHDP goals
 - Utilizing self-assessment tools
 - Creating Continuous Quality Improvement (CQI) processes to ensure best practices are used (i.e., evaluation and monitoring of youth CE system)
 - Project technical assistance
 - Work directly and collaborate with the agency youth navigators and case managers to oversee the implementation of the program
- Lead youth-specific CE affirmative marketing and engagement to ensure resources are easily accessible through CE by any youth in need
 - Youth marketing blitzes
 - Working in conjunction with Youth CE coordinator on materials and tools to better identify youth (i.e. posters, app, website, etc.)
 - Outreach to community stakeholders (i.e. police, education, libraries, etc.).
- Lead ongoing CE planning and consultation of youth with lived experience of homelessness to ensure the CE system is rooted in youth experience.
 - Support regional Youth Action Board to participate in CE-related CQI
 - Ensure youth voices are prioritized in programming and policies
- Manage and support a six-person youth outreach team working at partner agencies across the suburbs to identify youth who are homeless and connect them to appropriate resources

- Attend ongoing training on Best Practices for Street Outreach, Harm Reduction, Housing First, Trauma Informed Care, Cultural Competence, Positive Youth Development, Domestic Violence, Human Trafficking, Public Benefits, and other applicable topics.
- Develop and facilitate training for agencies related to best practices
- Play a leadership role in various youth teams and committees working to implement the community plan to prevent and end youth homelessness
- Assist with all reporting requirements

Qualifications:

- Bachelor's degree in social work, psychology, sociology or related field. Master's degree preferred
- 2-5 (+) years of overall professional experience, or equivalent combination of work and educational experience, particularly with training and engagement of staff and youth specific services.
- Have a successful track record in setting priorities; keen analytic, organization and problem-solving skills which support and enable sound decision making.
- Excellent communication and relationship building skills with an ability to prioritize, negotiate, and work with a variety of internal and external stakeholders.
- A multi-tasker with the ability to wear many hats in a fast-paced environment.
- Personal qualities of integrity, credibility, a growth mindset, and dedication to the values and the mission of the Alliance.
- Ability to work with and collaborate effectively with a diverse team of staff and stakeholders.
- Awareness of personal power and privilege, dedication to cultural humility, and demonstrated high value for diversity in work team essential.
- Ideally: Driver's license, clean driving record, auto insurance, and access to personal vehicle.
- Computer literacy, including knowledge of computer assessment tools, data base systems and windows environment. Proficient in Excel, Outlook and Word.
- Prior lived experience of homelessness highly valued.
- Ability to work independently, both on site at the office located in Hillside, IL as well as telecommute and in the community.
- Possess a commitment to being anti-racist and anti-adultism in your work

Salary range: \$45,000 to \$50,000

How to apply: We strongly encourage those with the following identities to apply: Black and indigenous people, Latinx people, other people of color, LGBTQIA+, womxn and non-binary people, people with disabilities, and others with lived experience of homelessness and/or as being part of marginalized communities. Please submit your resume and cover letter to info@suburbancook.org. You can address your cover letter to Susie Bohun, Coordinated Entry Program Director. Applications will be taken until 5p.m on 8/20/2020.

While we have a set of preferred qualifications listed, if you have other experience that you think is related, please apply.

The Alliance to End Homelessness in Suburban Cook County is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.