



Friday, October 25, 2013
10:00 AM - 12:00 PM
Ford Heights Community Service Center
943 E Lincoln Hwy, Ford Heights 60411

AGENDA

- | | |
|---|--------------------|
| I. Welcome & Introductions | 10:00-10:05 |
| II. Approval of Meeting Minutes | 10:05-10:10 |
| III. Treasurer's Report – Tom Galassini | 10:10-10:20 |
| A. Sept 2013 Financials | |
| IV. Director's Report – Jennifer Hill | 10:20-10:35 |
| A. Staff/Office | |
| B. Strategic Planning Wrap-up Session 1-5PM | |
| V. Committee Reports | |
| A. Executive Committee – Khen Nickele | 10:35-10:45 |
| B. Resource Development Committee – Paul Selden | 10:45-10:55 |
| C. Homelessness Prevention – Dennis Condon | 10:55-11:05 |
| D. HMIS Committee – Pam Reed/Sonia Ivanov | <i>No Report</i> |
| E. Plan Committee – Sue Shimon | 11:05-11:15 |
| F. Project Review and Prioritization – Khen Nickele | <i>No Report</i> |
| G. Governance/Nominating Committee – Paul Selden | <i>No Report</i> |
| H. 150 Homes – Teri Curran/Tracy Banks | 11:15-11:25 |
| VI. Other Reports | |
| A. Regional Roundtable – Jennifer Hill | <i>No Report</i> |
| B. Advocacy – Hugh Brady | 11:25-11:35 |
| C. Cook County – Laura Carroll | 11:35-11:45 |
| VII. Local Council Reports | 11:45-12:00 |
| A. South – Tonya Schassburger/Ann Rodgers | |
| B. West – Annika Pangan/Teri Curran | |
| C. North – Chuck Warner/Tes Kefle | |
| VIII. Old Business | |
| IX. New Business | |
| X. Adjournment | |

The next Board of Directors meeting is scheduled for Friday, November 22, 2013, 10am-12pm, Catholic Charities, 651 W Lake Street, Chicago.

Alliance to End Homelessness in Suburban Cook County
Board Meeting Minutes
9-27-13

- I. Welcome and Introductions: Everyone in attendance introduced themselves. Khen also thanked Jennifer and Loren for organizing this morning's 150 Homes event.
- II. Minutes: The minutes were approved as written.
- III. Treasure's Report: Tom started by apologizing that the written report wasn't available to everyone in advance since he just finished it yesterday. He introduced the new Finance Committee members: Bryan Dunlap, Sarah Flax, and Misti Faust. The Committee looked at the growing amount of receivables and talked with staff about the changes in CDBG documentation requirements and how this will be addressed in the future. The line of credit is being used and continues to be necessary. The HMIS spending at the close of June will most likely result in a small deficit but there are reserves to cover that. The lease for the new location has 3 free months which will overlap with the end of the lease at the current office. October 16th is the tentative date of the office move.
- IV. Director's Report:
 - Hiring for the new HMIS position: Next week the first interviews will start for the new HMIS position. Six candidates have been identified.
 - Strategic Planning: There is a full day session on 10/4/13 from 9-5 and the final half day session is on 10/25/13 from 1-5 following the October Board meeting. Jennifer reminded people about the suggested readings (see the bright yellow sheet distributed today or the email sent out last week with the links to the documents included).
 - Brookings Institute: Jennifer talked about an event yesterday which focused on suburban poverty. Confronting Suburban Poverty is the name of a new book, and there is a website with helpful information (www.confrontingsuburbanpoverty.org). There are 3 primary recommendations in the book: building capacity in the suburbs, using funds strategically, and bringing efforts to scale. People also talked about the fragmentation of the suburbs with 130 different municipalities in suburban Cook each working on their own behalf. Some of the people in attendance talked about what they took away:
 - Lynda-75% of foundation resources are going to Chicago though the poverty level is equally split.
 - Carl-"junk jobs" and the impact they have on people; he suggested this group consider doing advocacy around how poverty is assessed.
 - Jennifer Miller-the number of programs that exist to provide support but are restrictive and limiting; cuts to County programs despite the need.
 - Jennifer Hill-the idea is not to pit city against suburbs but to reinforce the need for regional solutions.
 - ESG and CDBG resolutions: Sharon read the resolutions for the Board approving the signing of the agreements. The grant for ESG is \$28,000, and the CDBG grant is \$50,000. The resolutions were moved and seconded and the group voted unanimously to approve the execution of both.
- V. Committee Reports
 - Executive Committee: Per Khen there will be no report from the Committee since they met on Monday and went through this agenda and everything will be covered via other reports.
 - Resource Development: Paul said that the Circle of Service Foundation is following up with some requests for additional information and we may expect an answer in early 2014. Other grant efforts are being pursued. Paul has sent out several emails this

week reminding people to donate. Per Jennifer, 4 people did donate online since the emails were sent. He is looking for lists of 25 contacts per Board member for our holiday solicitation. Paul is working on the list, and it's up to 60 people. Charles turned his in today. Previous year's goals have been around \$10,000 and we should be able to do better. Member agencies can also be on the lookout for their annual reminder for their pledge/membership dues. Please make sure they get paid. A concern was raised that, with everyone's current giving obligations, it's difficult to come up with 25 people. There was a question about the ability to make recurring donations through PayPal. Per Jennifer it's not available via PayPal but there is an option to set up something via our Facebook Cause (though there is a delay and fees are a little higher than PayPal). Khen asked about the option of texting donation-per Paul Connections did not have good luck with this even when they took out ads on public transportation. Employees of the Federal Government can designate the Alliance to receive payroll deductions through the Combined Federal Campaign (CFC# 81135). Loren will be attending a CFC giving fair to represent the organization.

- Homelessness Prevention: Dennis talked about the \$19,000 RFP for a Call Center Coordinator. A packet on the RFP is part of today's materials.
- HMIS: Sonia reported that Peggy is at the Bowman user summit. The Committee is working on the network data agreement and the workflow for prevention and ESG. The regional partnership between Cook County and DuPage County is going forward following the exchange of letters. Bowman needs to provide some information they are waiting on to continue their discussions.
- Plan Committee: Sue described how the first session of Strategic Planning, which covered health care and employment, is intended to set the stage for the next 2 sessions. Assessment, risk and protective factors, and data on who is homeless will be discussed. Please come prepared, ready to participate, and having done the suggested reading.
- Project Review: We are waiting for the NOFA to be released and are hoping it will be soon. The CoC registration was completed by the 9/23 deadline.
- 150 Homes: Tracy thanked everyone for attending this morning's event. Veronica Sims, the Alliance's program advocate and VISTA volunteer, was introduced, and she will be tracking placements for the project. Congratulations to Thresholds and BEDS for housing the person who was #3 on the vulnerability list; this person was a difficult sell to housing providers.

VI. Other Reports

- Regional Roundtable: Kathleen and Jennifer attended. The group discussed and compared last year's NOFA scores across CoCs, reacted to this year's CoC registration, and talked about HMIS coordination.
- Advocacy: Hugh talked about efforts to reform Illinois' tax structure. The ask: a 2014 ballot measure for a constitutional amendment to move from a flat tax to a graduated tax. The reason for this is that low income people pay 15% of their income in taxes and people with higher incomes pay 5% of their incomes in tax. Lynda said that most people are going to need education about this. She had the Chicago Coalition for the Homeless come out to talk about this at their organization; they have a 30 minute presentation with a short video which explains this well.
- Discharge Planning: No report today.
- Cook County: Jennifer Miller from the County was at today's meeting to talk about the County's planning process. The plan isn't due until 2015 but they are starting to develop it now. The former plan was very broad, and it was developed in an extremely

different economic time. The kick-off meeting is the morning on October 24th and will be held at CMAP which has helped with planning. (Please see the flyer provided at today's meeting.) The meeting is open to everyone who is interested, and Jennifer Miller assures everyone that the process will be much more interactive than in previous years. With shrinking resources, the County wants to explore how to meet community needs. There will also be 2 meetings in each region: North, South and West. There was a question about how this plan will work with the plans of municipalities that develop their own consolidated plans? Per Jennifer, collaboration is mandatory, not optional as it was in the past. All municipalities will be invited to the kick-off meeting and will be invited to the regional meetings as appropriate.

VII. Local Council Reports

- South: The group discussed the RFP for the Call Center Coordinator. They also discussed the ACA and local counselors. They talked about adding questions about health insurance status to assessments to determine who needs to be referred for assistance with enrolling.
- West: BEDS was added as an additional prevention portal to the 2 existing provider portals.
- North: There was discussion about the ACA, the pros and con of the Call Center and how the RFP for a coordinator will help improve things.

VIII. Old Business

- West Suburban PADS: Lynda announced that Open Door Housing program is ready to get started. The goal is to house 8 people per quarter. They have funding for 59 one-bedroom units, and 6 two-bedroom units. They're starting in Oak Park and will be trying to cluster units so they can serve people without having to drive to 65 individual units. They will most likely be the first project to have to put the leases in the names of the agency and they are in the process of getting the environmental reviews done.

IX. New Business/Announcements

- Health care scams: Hugh encouraged people to make sure consumers are careful when looking into the ACA. There are scams and people need to go to the website that ends with .gov
- Leasing and rental letter to HUD: In conjunction with the Chicago Alliance a letter has gone to local HUD asking for more time to come into compliance. HUD has said that projects will be in compliance if the transitions of leases starts by the close of 2013.
- 150 Homes: Jennifer reported that Pillars and its partners have committed 80% of turnover to the campaign.
- Employment 2.0 taskforce: Several members are part of this taskforce and are looking at research on how consumers are given hope in their own success in becoming employed. The taskforce was launched in August by the Chicago Alliance.
- Bethel: Dennis asked the status of the Bethel Human Resources project. The decision was made at last month's meeting that no further provision for the current tenants was warranted by the Alliance because of insufficient eligibility documentation.
- SSVF: Millicent reminded everyone that Catholic Charities' Supportive Services for Veterans and Families (SSVF) program is starting October 1st.
- Family housing openings: Both Connections (3) and New Foundations (1) have openings for families.

Minutes respectfully submitted by Kathleen Molnar, Secretary

September 27, 2013 Board Members Present:

Tracy	Banks	Hines V A Hospital
Hugh	Brady	NAMI Barrington Area
Dennis	Condon	Community Representative
Tom	Galassini Treasurer	United Way of Metro Chicago
Marvin	Gorss	West Suburban Landlords Assoc.
Debra	Howard-Frye	Thresholds
Sonia	Ivanov	CEDA NW
Scott	Jensen	Community Representative
Brian	McManaman	Community Representative
Kathleen	Molnar Secretary	Emergency Fund
Khen	Nickele Chair	IDHS - DMH
Millicent	Ntiamoah	Catholic Charities
Annika	Pangan CBSA Co-Chair WSCH	Pillars Community Services
Patrick	Rodgers	Community Representative
Lynda	Schueler Vice-Chair	West Suburban PADS
Paul	Selden Past Chair	Connections for the Homeless
Sue	Shimon	New Foundation Center, Inc.
Monica	Slavin	The Housing Authority
Armando	Smith	Vital Bridges Chronic Care
Charles	Warner CBSA Co-Chair AHAND	Faith Community Homes
Sue	Wiemer	Turnstone Development
Monique	Williams	South Suburban PADS
Carl	Wolf	Respond Now
Warren	Wood	Aunt Martha's

Board Members Absent:

Jose	Alvarez	Town of Cicero
Tom	Bookler	North Cook Intermediate Svc Cntr
Bryan	Dunlap	Community Service Partners
Sarah	Flax	City of Evanston
Sol	Flores	La Casa Norte
Kellie	Gage	IDHS - DASA
Jeffrey	Rabin	Jeffrey A Rabin & Assoc
Tonya	Schassburger CBSA Co-Chair SSCH	Crisis Center
Angelia	Smith	Ford Heights Community Services Org.
Margaret	Suehr	Journeys / The Road Home
Pamela	Ward	IL Dept of Corrections

All Others Present:

Markita	Alexander	Sanctuary
Luiz	Barbosa	Catholic Charities
Jena	Hencin	Journeys / The Road Home
Ron	Jordan	CEDA Northwest
Tes	Kefle CBSA Co-Chair AHAND	Catholic Charities
John	McNabola	The Center of Concern
Jennifer	Miller	Cook County
Polly	Mulhearn	SRHAC
Angelica	Ugarte	Metropolitan Tenants Organization
Edilberto	Vazquez	Connections

Gloria	Wright	Catholic Charities
Jeremy	Heyboer	Alliance to End Homelessness
Jennifer	Hill	Alliance to End Homelessness
Sharon	King	Alliance to End Homelessness
Loren	Seeger	Alliance to End Homelessness
Veronica	Sims	Alliance to End Homelessness

Alliance to End Homelessness in Suburban Cook County Statement of Financial Position

As of September 30, 2013

	<u>Sep 30, 13</u>	<u>Sep 30, 12</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
100 - Checking at Harris N. A.			
10 - Unrestricted	-1,772.84	71,436.22	-73,209.06
Total 100 - Checking at Harris N. A.	<u>-1,772.84</u>	<u>71,436.22</u>	<u>-73,209.06</u>
1020 - PayPal	497.47	500.00	-2.53
Total Checking/Savings	<u>-1,275.37</u>	<u>71,936.22</u>	<u>-73,211.59</u>
Accounts Receivable			
1100 - Accounts Receivable	174,465.24	88,191.69	86,273.55
Total Accounts Receivable	<u>174,465.24</u>	<u>88,191.69</u>	<u>86,273.55</u>
Other Current Assets			
1440 - Security Deposit	3,072.29	872.29	2,200.00
Total Other Current Assets	<u>3,072.29</u>	<u>872.29</u>	<u>2,200.00</u>
Total Current Assets	176,262.16	161,000.20	15,261.96
Fixed Assets			
1500 - Property and Equipment	34,705.57	31,041.95	3,663.62
1900 - Accum. Depreciation - Prop&Eq	-28,249.11	-25,002.76	-3,246.35
Total Fixed Assets	<u>6,456.46</u>	<u>6,039.19</u>	<u>417.27</u>
TOTAL ASSETS	<u><u>182,718.62</u></u>	<u><u>167,039.39</u></u>	<u><u>15,679.23</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 - Accounts Payable	65,448.00	63,812.00	1,636.00
Total Accounts Payable	<u>65,448.00</u>	<u>63,812.00</u>	<u>1,636.00</u>
Credit Cards			
2020 - CitiBank	1,576.93	4,823.96	-3,247.03
Total Credit Cards	<u>1,576.93</u>	<u>4,823.96</u>	<u>-3,247.03</u>
Other Current Liabilities			
2010 - Line of Credit	49,000.00	0.00	49,000.00
2300 - Payroll Liabilities	6,247.28	3,568.76	2,678.52
Total Other Current Liabilities	<u>55,247.28</u>	<u>3,568.76</u>	<u>51,678.52</u>

Alliance to End Homelessness in Suburban Cook County
Statement of Financial Position
As of September 30, 2013

	<u>Sep 30, 13</u>	<u>Sep 30, 12</u>	<u>\$ Change</u>
Total Current Liabilities	<u>122,272.21</u>	<u>72,204.72</u>	<u>50,067.49</u>
Total Liabilities	<u>122,272.21</u>	<u>72,204.72</u>	<u>50,067.49</u>
Equity			
3300 - Unrestricted Net Asset	153,092.28	142,667.37	10,424.91
Net Income	<u>-92,645.87</u>	<u>-47,832.70</u>	<u>-44,813.17</u>
Total Equity	<u>60,446.41</u>	<u>94,834.67</u>	<u>-34,388.26</u>
TOTAL LIABILITIES & EQUITY	<u><u>182,718.62</u></u>	<u><u>167,039.39</u></u>	<u><u>15,679.23</u></u>

Alliance to End Homelessness in Suburban Cook County
Profit & Loss Budget vs. Actual
 January through September 2013

	<u>Jan - Sep 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
4010 - Grant Income			
4010-12 - CDBG 12-040	42,183.21	42,183.21	0.00
4010-17 - ESG 12-01	30,000.00	30,000.00	0.00
4010-30 - HMIS Consulting Revenue	15,000.00	15,000.00	0.00
4010-62 - SHP 2013 Admin	3,058.00	3,058.00	0.00
4010-63 - SHP 2013 Alliance	80,234.00	80,234.00	0.00
4010-66 - SHP EV 2013 Alliance	35,399.18	28,414.00	6,985.18
4010-71 - SHP 2014 Admin	3,817.00	3,452.00	365.00
4010-72 - SHP 2014 Alliance	44,405.00	102,478.00	-58,073.00
Total 4010 - Grant Income	<u>254,096.39</u>	<u>304,819.21</u>	<u>-50,722.82</u>
4011 - Donation Income			
4011-1 - Individual Giving	1,581.66	3,136.66	-1,555.00
4011-14 - Foundation & Corporate Giving			
4011-15 - Corporate Giving	0.00	2,200.00	-2,200.00
4011-16 - Foundations			
4011-17 - Chicago Community Trust	48,750.00	48,750.00	0.00
4011-19 - Chicago Area CFC	257.25	245.10	12.15
4011-16 - Foundations - Other	0.00	3,000.00	-3,000.00
Total 4011-16 - Foundations	<u>49,007.25</u>	<u>51,995.10</u>	<u>-2,987.85</u>
Total 4011-14 - Foundation & Corporate Giving	<u>49,007.25</u>	<u>54,195.10</u>	<u>-5,187.85</u>
4011-2 - Board Gifts	785.00	2,050.00	-1,265.00
Total 4011 - Donation Income	<u>51,373.91</u>	<u>59,381.76</u>	<u>-8,007.85</u>
4015 - Member Contributions			
4015-3 - WSCH	100.00		
4015 - Member Contributions - Other	4,400.00	7,700.00	-3,300.00
Total 4015 - Member Contributions	<u>4,500.00</u>	<u>7,700.00</u>	<u>-3,200.00</u>
4017 - User Fees for Computer System	1,000.00	1,000.00	0.00
4300 - Other Income			
4300-3 - Misc Food Donation	342.94	442.94	-100.00
4300 - Other Income - Other	1,089.69	463.87	625.82
Total 4300 - Other Income	<u>1,432.63</u>	<u>906.81</u>	<u>525.82</u>
Total Income	<u>312,402.93</u>	<u>373,807.78</u>	<u>-61,404.85</u>
Gross Profit	312,402.93	373,807.78	-61,404.85
Expense			
6001 - Payroll Expenses			

Alliance to End Homelessness in Suburban Cook County

Profit & Loss Budget vs. Actual

January through September 2013

	Jan - Sep 13	Budget	\$ Over Budget
6000 · Wages Expense	202,529.81	201,649.84	879.97
6025 · Flex Spending ER Contributed	15,749.64	15,749.72	-0.08
6050 · Employee Benefit Programs Exp	4,939.69	5,028.33	-88.64
6100 · Payroll Tax Expense	15,029.83	14,815.70	214.13
6001 · Payroll Expenses - Other	200.37	211.62	-11.25
Total 6001 · Payroll Expenses	238,449.34	237,455.21	994.13
6010 · Non-Employee Compensation	3,600.00	3,600.00	0.00
6080 · HMIS Vendor Fees	1,681.67	61,666.67	-59,985.00
6090 · Consulting & 3rd Party Training			
6091 · Organizational Dev Consulting	3,627.00	5,506.00	-1,879.00
6090 · Consulting & 3rd Party Training - Other	8,877.50	9,657.50	-780.00
Total 6090 · Consulting & 3rd Party Training	12,504.50	15,163.50	-2,659.00
6301 · Space Costs			
6300 · Rent or Lease Expense	8,069.04	8,069.04	0.00
6400 · Utilities Expense	6,601.30	6,277.18	324.12
6550 · Other Office Expense	57.05	67.05	-10.00
Total 6301 · Space Costs	14,727.39	14,413.27	314.12
6411 · Operations			
6410 · Printing Expense	2,260.93	2,479.00	-218.07
6420 · Travel & Conference Expense			
6420-1 · Travel Expense	4,304.01	4,230.45	73.56
6420-2 · Conference Expense	9,222.04	7,664.89	1,557.15
Total 6420 · Travel & Conference Expense	13,526.05	11,895.34	1,630.71
6430 · Postage & Delivery	934.62	911.78	22.84
6450 · Office Supplies Expense	5,399.04	5,880.54	-481.50
Total 6411 · Operations	22,120.64	21,166.66	953.98
6460 · Interest Expense	280.24	140.73	139.51
6500 · Equipment or Furniture	23,442.40	23,576.56	-134.16
6640 · Pass Thru Grant Distribution			
6640-1 · Connections for the Homeless	13,414.34	21,414.34	-8,000.00
Total 6640 · Pass Thru Grant Distribution	13,414.34	21,414.34	-8,000.00
6680 · Accounting	5,880.00	7,380.00	-1,500.00
6850 · Service Charge Expense	188.14	271.35	-83.21
6950 · Insurance Expense	3,712.14	2,717.14	995.00
Total Expense	340,000.80	408,965.43	-68,964.63
Net Income	-27,597.87	-35,157.65	7,559.78

HOMELESS PREVENTION COMM. MINUTES

OCT. 15, 2013

PRESENT: Luiz Barbosa, Melissa Anne Marie, Anabel Esteban, Grace Murillo, Sonia Ivanov, John McNabola, Bryan Dunlap, Carl Wolf, Letty Rodriguez, Mark Dwyer, Dennis Condon, Jennifer Hill, Veronica Sims, Peggy Troyer

Agencies from the three CBSAS's gave reports on funding that is available right now. There is roughly \$400,000 available for prevention cases. It was urged that these funds be spread out somewhat evenly over the fiscal year to avoid periods of no funding available as well as periods when large amounts need to be spent quickly.

While on the topic of funding, it was reported that the Emergency Fund has made a decision to defund the suburban area and direct all the funds to Chicago agencies. Paul Selden is composing a letter of protest to the Emergency Fund and agencies are being urged to sign this letter.

Bryan Dunlap reported that he has not received any responses to the RFP for the Virtual Call Center Coordinator position. The deadline is Oct. 25th.

This led the discussion into a variety concerns about the functioning of the Call Center. At last month's meeting, Luiz offered to call some of the numbers which had registered extremely high numbers of calls. He called 11 numbers and everyone denied having made 50, 60 or 100 calls. Ten of the callers had ultimately received financial assistance. Luiz is going to check again with Sandi Murray to see if the high number of calls from individual numbers was a reality or some computer glitch. The reality is that the recent report from Sandi Murray showed that approximately 500 calls are coming in daily. It is impossible for the present configuration of the Call Center to handle such a staggering number! Therefore multiple calls from individual callers would seem to be a necessity just to finally talk with a person, get a referral and a case being entered in HMIS.

The November meeting will be devoted, in large part, to a line by line review of the universal intake form.

The next meeting will be at the new office in Hillside, 4415 Harrison Street, Suite 228, on Nov. 19th at 10 am.

Alliance Plan Committee

September 24, 2013 Meeting Minutes

Present: Jennifer Hill, Amy Rynell, Anika Pangan, Veronica Sims, Lynda Schueler, Khen Nickele

Absent: Millicent Ntiamoah, Sonia Ivanov, Carl Wolf, Pam Ward

The committee discussed and selected the October 4th all day strategic plan "pre-meeting" readings and the format and desired outcomes of Activities 1 & 2. We discussed and decided on the information Jennifer will provide in her portion of the lead up to the activities.

Next meeting: Tuesday, October 22nd at the new office.

150 Homes Minutes

Tuesday, October 08, 2013

Attendees

Jan Korenchan, BEDS; Julie Durkalec, Pillars; Johnna Lowe, SHPA; Veronica Sims, Alliance; Carolyn Rehmer, Respond Now; Monica Slavin, HACC; Maria Reyes, Housing Options; Kat Reach, SSPADS; Dean Miller, SSPADS; Jennifer Hill, Alliance; Alicia Kon, Thresholds; Kyu Yup Kim, Thresholds; Edilberto Vazquez, Connections

Loren debriefed on the most recent 150 Homes Report-Out held on Friday, September 27 at Loyola in Maywood. A flyer was distributed which provided highlights of the presentation and members were encouraged to give feedback about the event. Team members were asked for specific suggestions that could aid in future planning and presentation for the campaign. Additional background and eligibility-related questions were discussed in regards to permanent supportive housing commitments.

There was dialogue about the closing of a single-room occupancy building in Summit, IL on October 31 which Pillars currently owns. Jan and Julie noted that the occupants (approximately nine) at this location have mental health issues and would need new housing placements. It was announced that Housing Options is having an Open House on October 25. Anyone in contact with the displaced individuals should send them to the location in Evanston on that day to sign-up for the waiting list. A suggestion was made to contact Eric Rubenstein, a former Alliance board member, who might be able to provide some insight on how to move forward.

Veronica reported that there were 21 placements reported in September, 2 from the VI List. The overall placement total is 239 as of 10/04/2013. All members were encouraged to continue sending in their monthly placements and unit availability/vacancies. It was agreed that the electronic VI Intake form be shared with the team again to incorporate with new shelter entries. SS PADS also announced that they are in the process of starting a collaboration with hospitals and local law enforcement in order to expand their outreach efforts to those who are unsheltered.

Monica spoke about the upcoming public hearing on November 12 which would amend admission preferences for the Housing Choice Voucher Program. She discussed the overall process during a public comment period and encouraged individuals to submit their input either by email or in-person. It was also confirmed that VASH vouchers are depleted at this time. No information is available for when new ones may be available. Contact information was given for anyone wanting information regarding SSVF fund availability.

The next meeting is scheduled for November 20, 2013 at Madden Mental Health Hospital in Maywood, IL. PLEASE NOTE: We will be meeting in a new space, Room 1235, and signs will be posted giving directions from the entrance.