

Alliance to End Homelessness in Suburban Cook County  
Executive Committee

Tuesday, May 26, 2020, 1:30 pm  
Conference Call

In attendance: Bryan Dunlap, Millicent Ntiamoah, Granada Williams, Sonia Ivanov, Sue Shimon and Jennifer Hill

1. Welcome- Meeting was call to order by Sonia at 1:32pm
2. Approve Minutes- Granada made a motion for approval and was seconded by Millicent. Motion carried.

Topics – Jennifer & Sonia

A. Board Topic Prep:

- 1) Decision Making:
  - i. Accept 990 – Per Jennifer the 990 is ready to be presented to the board for approval
  - ii. Approve YHDP projects- YHDP project recommendations are ready for board approval. The project list will be put on the web today. Bryan voiced his disapproval of the change of not allowing all reviewers to be present for all the oral presentations for new projects. The Tenets of Project Review do not specifically include this aspect of the process. Using Zoom for the review also required some process changes. Bryan felt the final discussion was hampered by not knowing more about all the projects.
  - iii. Approve project review tools (renewal and new)- The renewal and new tool will also be presented to the board for approval at the upcoming board meeting. The Alliance plans to invite only new projects that are PSH or TH/RRH, but HUD might limit whether new projects are invited this year.
- 2) Focus Areas:
  - i. First look at bylaw revisions – Governance committee will review with the board their suggested edits to the bylaws. These revisions will be voted on next month. The revisions will not impact the board elections about to take place. Board is elected in June, and officers are elected in July.
  - ii. Data dashboard – This will be included in the board packet. If we are running short on time in the meeting, we do not need to verbally present it.
- 3) Announcements/Updates:
  - i. COVID updates- FEMA funding can be used to pay for covid19 related motel/hotel stay which will free up the ESG CARES funding for a significant increase in RRH, as well as smaller increases in homelessness prevention and street outreach.

- ii. Plan Committee has been working on recommendations on how to best utilize the CARES Funding resources

B. Other Business-

Chicago COVID Relief Fund Round 3: The Alliance was awarded Round 1 & 2 COVID Relief Funds from United Way and partners, and in early April, Executive Committee (minus two members with conflicts of interest) authorized the regranting of these funds to shelter organizations. Shelters used these funds plus IDHS emergency lodging funds to support shelter expenses these past 6-8 weeks. Since that time, a plan for FEMA and CARES Act funding has emerged that will cover hotel-based shelter costs and food, and these new funds can even be applied retroactively to March-May expenses not already covered.

In Round 3, the Alliance applied for \$100,000 but was awarded \$50,000. We have the option of regranting all or some of this funding or keeping it for internal use. The cmte discussed the pros and cons of re-granting all, some or none to providers for expenses related to COVID/shelter.

If the Alliance retains the funding it can be used to offset potential loss of revenues from foundations due to their current focus on COVID relief. The provider funding gaps should be minimal at this point because of the FEMA and CARES Act funding plan.

If the Alliance regrants the funding, it may provide timely funds to (likely) 1-2 organizations as they get their FEMA plans in place. Also, the Alliance received a Payroll Protection Program (PPP) loan in early May which can only be used through the end of June, and so the Alliance is not currently experiencing a funding shortfall.

It was recommended that the executive committee form a sub-committee to convene after 6/5 whose task will be to regrant the \$50,000 using information including spending reports on IDHS emergency lodging funding, HMIS data on volume, and the amounts of previous awards. June 5 is relevant because IDHS emergency lodging reports are due to All Chicago by that date.

- C. Adjournment – meeting was adjourned at 2:20pm. Next meeting, Monday, June 22 @ 1:30pm by phone.

Submitted by Millicent Ntiamoah-Board Secretary