

Agency's LOGO

## SubCook Initial Intake Assessment

Head of Household / All Adult HH Members

**HMIS CLIENT ID#**

**PROJECT NAME**



*Fill-in after ServicePoint Entry*

**Entry Date (Project Start)**

**Date of Engagement (ES/SO)**

**Housing Move-in Date (PH, PSH, RRH)**




*Month / Day / Year*

*Month / Day / Year*

*Month / Day / Year*

**NAME OF HEAD OF HOUSEHOLD (first, middle, last name, suffix (e.g., Jr, Sr, III))**

**Client  
doesn't  
know**

**Client  
refused**

First Name		Middle Name		<input type="checkbox"/>	<input type="checkbox"/>
Last Name		Alias/Suffix		<input type="checkbox"/>	<input type="checkbox"/>
SSN		Approx. or Partial SSN Reported	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Veteran Status	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Veteran Status is on the Client Profile Tab and may need to be updated if the client is already in ServicePoint.</i>		<input type="checkbox"/>	<input type="checkbox"/>
Relationship (to HoH)	<input type="checkbox"/> SELF (Head of Household) <input type="checkbox"/> HoH's Child <input type="checkbox"/> HoH's Spouse/Partner	<input type="checkbox"/> HoH's Other Relation <input type="checkbox"/> Other: Non-Relation	<b>Use a separate Initial Intake Assessment or HH Member Supplemental page for each additional HH member.</b>		
Date of Birth		Approx. or Partial DOB Reported	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Trans Female: M to F <input type="checkbox"/> Trans Male: F to M	<input type="checkbox"/> Gender Non-Confirming (i.e. not exclusively M or F)	<input type="checkbox"/>	<input type="checkbox"/>

*The above question must be asked with the listed responses, as they are defined by the HMIS Data Standards. The questions below allow the client to better define how they identify or express their gender, as well as their sexual orientation.*

**What are the client's pronouns?** (This is what the client wants people to call them, in addition to their name, like "he," "she," "they," "zi," or something else.)

**How does the client identify their gender?**

- Woman/girl       Man/boy       Genderqueer/non-binary/gender non-conforming/gender fluid/agender/Two-Spirit/gender expansive  
 Questioning my gender identity       Other: \_\_\_\_\_       Client doesn't know       Client Refused

**Does the client also identify as transgender?**  Yes  No  Client doesn't know  Client Refused

**How does the client identify their sexual orientation?**

- Heterosexual       Gay       Lesbian       Bisexual  
 Questioning/Unsure       Other: \_\_\_\_\_       Client Doesn't know       Client Refused

Ethnicity	<input type="checkbox"/> Non-Hispanic/Latino <input type="checkbox"/> Hispanic/Latino		<input type="checkbox"/>	<input type="checkbox"/>	
Primary Race	<input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian	<input type="checkbox"/> Black/African American <input type="checkbox"/> White	<input type="checkbox"/> Native Hawaiian or Other Pacific Islander	<input type="checkbox"/>	<input type="checkbox"/>
Secondary Race (Leave Blank if None)	<input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian	<input type="checkbox"/> Black/African American <input type="checkbox"/> White	<input type="checkbox"/> Native Hawaiian or Other Pacific Islander	NA	NA

The above questions must be asked with the listed responses, as they are defined by the HMIS Data Standards. The question below allows the client to better define how they identify or express their ethnicity, race, or nationality, using terms that may not be addressed by the standard responses.

How does the client identify their ethnicity, race, or nationality? \_\_\_\_\_

Primary Language	<input type="checkbox"/> English	<input type="checkbox"/> Spanish	<input type="checkbox"/> Other, specify: _____
------------------	----------------------------------	----------------------------------	--

Domestic Violence Victim/Survivor	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/>	<input type="checkbox"/>
	<b>(If Yes) how long ago was the last incident?</b>			
	<input type="checkbox"/> Within the past 3 months	<input type="checkbox"/> 3-6 months ago	<input type="checkbox"/> 6-12 months ago	
	<input type="checkbox"/> More than a year ago	<input type="checkbox"/> Client Doesn't Know	<input type="checkbox"/> Client Refused	
<b>(If Yes) are you currently fleeing?</b>				
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client Does Not Know <input type="checkbox"/> Client Refused				

**DISABILITY ASSESSMENT**

Does the client have a disabling condition expected to be of long duration and impedes ability to live independently?  Yes  No  Client doesn't know  Client Refused

Disability Type	(If Yes) Start Date	Will the Condition be long term?	Disability Determination	If Yes, Expected to be of long-continued and indefinite duration and substantially impairs ability to live independently?
<b>Alcohol Abuse</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>Alcohol and Drug Abuse</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>Chronic Health Condition</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>Developmental Disability</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>Drug Abuse</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>HIV/AIDS</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>Mental Health Problem</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>Physical Disability</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				

Continue to Chronic Homeless Assessment

# Chronic Homeless Assessment

**RESIDENCE PRIOR TO PROJECT ENTRY:** *Where was the client sleeping last night? Or, in other words, what was the client's living situation just prior to entering this project? For non-residential programs (like HP) this is their current situation.*

**Choose from Literally Homeless Situation OR Institutional Setting OR Temporary/PSH Situation. Once chosen, stay in that column.**

<p><b>1A. Homeless Situation</b></p> <p><input type="checkbox"/> Place not meant for human habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)</p> <p><input type="checkbox"/> Emergency Shelter (including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter)</p> <p><input type="checkbox"/> Safe Haven</p> <p>↓ <i>Next Answer 2A: Length of Stay.</i> ↓</p>	<p><b>1B. Institutional Situation</b></p> <p><input type="checkbox"/> Foster care home or foster care group home</p> <p><input type="checkbox"/> Hospital or other residential non-psychiatric medical facility</p> <p><input type="checkbox"/> Jail, prison, or juvenile detention facility</p> <p><input type="checkbox"/> Long term care facility or nursing home</p> <p><input type="checkbox"/> Psychiatric hospital or other psychiatric facility</p> <p><input type="checkbox"/> Substance Abuse Treatment Facility or detox center</p> <p>↓ <i>Next Answer 2B: Length of Stay.</i> ↓</p>	<p><b>1C. Temporary or Permanent Housing Situation</b></p> <p><input type="checkbox"/> Host Home (non-crisis)</p> <p><input type="checkbox"/> Hotel or motel paid for without ES voucher</p> <p><input type="checkbox"/> Owned by client, NO ongoing housing subsidy</p> <p><input type="checkbox"/> Owned by client, with ongoing housing subsidy</p> <p><input type="checkbox"/> PH (other than RRH) for formerly homeless persons</p> <p><input type="checkbox"/> Rental by client, NO ongoing housing subsidy</p> <p><input type="checkbox"/> Rental by client, with RRH or equivalent subsidy</p> <p><input type="checkbox"/> Rental by client, with VASH housing subsidy</p> <p><input type="checkbox"/> Rental by client with GPD TIP subsidy</p> <p><input type="checkbox"/> Rental by client, other ongoing housing subsidy</p> <p><input type="checkbox"/> Rental by client, with an HCV (tenant or project)</p> <p><input type="checkbox"/> Rental by client in a public housing unit</p> <p><input type="checkbox"/> Residential/halfway house, NO homeless criteria</p> <p><input type="checkbox"/> Staying or living with a family member</p> <p><input type="checkbox"/> Staying or living with a friend</p> <p><input type="checkbox"/> Transitional Housing for homeless persons (including homeless youth)</p> <p>↓ <i>Next Answer 2C: Length of Stay.</i> ↓</p>
<p><b>2A: LENGTH OF STAY:</b> <i>How long was the client in a Homeless Situation?</i></p> <p><input type="checkbox"/> One Day or Less</p> <p><input type="checkbox"/> Two Days to One Week</p> <p><input type="checkbox"/> &gt; One Week but &lt; One Month</p> <p><input type="checkbox"/> One to Three Months</p> <p><input type="checkbox"/> &gt; three months, but &lt; 1 year</p> <p><input type="checkbox"/> One Year or Longer</p> <p><input type="checkbox"/> Client Does Not Know</p> <p><input type="checkbox"/> Client Refused</p> <p>↓ <i>Next Answer 3: Chronic Questions</i> ↓</p>	<p><b>2B: LENGTH OF STAY:</b> <i>How long was the client in an Institutional Situation?</i></p> <p><input type="checkbox"/> One Day or Less<sup>Ⓐ</sup></p> <p><input type="checkbox"/> Two Days to One Week<sup>Ⓐ</sup></p> <p><input type="checkbox"/> &gt; One Week but &lt; One Month<sup>Ⓐ</sup></p> <p><input type="checkbox"/> One to Three Months<sup>Ⓐ</sup></p> <p><input type="checkbox"/> &gt; three months, but &lt; 1 year</p> <p><input type="checkbox"/> One Year or Longer</p> <p><input type="checkbox"/> Client Does Not Know</p> <p><input type="checkbox"/> Client Refused</p> <p><sup>Ⓐ</sup><i>If the client reported <u>Three Months or less</u>, then answer the question below. If the client reports more than 3 months, the client is not chronic, skip the rest of this page.</i></p> <p><b>On the night before the Institutional Situation, did the client stay on the streets, in ES or SH?</b></p> <p><input type="checkbox"/> Yes (proceed below to 3: Chronic Questions)</p> <p><input type="checkbox"/> No (the client is NOT Chronic, skip the rest of this page)</p>	<p><b>2C: LENGTH OF STAY:</b> <i>How long was the client in a Housing Situation?</i></p> <p><input type="checkbox"/> One Day or Less<sup>Ⓐ</sup> <span style="margin-left: 20px;">] 1 week or less</span></p> <p><input type="checkbox"/> Two Days to One Week<sup>Ⓐ</sup></p> <p><input type="checkbox"/> &gt; One Week but &lt; One Month</p> <p><input type="checkbox"/> One to Three Months</p> <p><input type="checkbox"/> &gt; three months, but &lt; 1 year</p> <p><input type="checkbox"/> One Year or Longer</p> <p><input type="checkbox"/> Client Does Not Know</p> <p><input type="checkbox"/> Client Refused</p> <p><i>If Client is entering ES, SH, or SO, then answer the question below OR...</i></p> <p><sup>Ⓐ</sup><i>If the client reported <u>One Week or less</u>, then answer the question below.</i></p> <p><i>If the client reports 7 days or more AND is NOT entering ES, SH, or SO, then the client is not chronic, skip the rest of this page.</i></p> <p><b>On the night before the TH/PH Housing Situation, did the client stay on the streets, in ES or SH?</b></p> <p><input type="checkbox"/> Yes (proceed below to 3: Chronic Questions)</p> <p><input type="checkbox"/> No (the client is NOT Chronic, skip the rest of this page)</p>
<p><b>3: CHRONIC QUESTIONS:</b> <i>(depending on your answer in the above questions).</i></p>		
<p>3.1: When did the client first become homeless? <i>Have the client look back to when they first became homeless (not this episode, but the very first time) and enter that approximate date.</i></p>	M/D/Y	
<p>3.2: Approximate Date <u>this current episode</u> of homelessness began? <i>Have the client look back to the date of the last time the client had a place to sleep for more than 7 days that was not on the streets in ES or SH.</i></p>	M/D/Y	
<p>3.3: Regardless of where they stayed last night -- Number of times (episodes) the client has been homeless on the streets, in ES, or SH in the past three years including today. <i>If this is the first time the client has been homeless in the past 3 years then the response is One Time.</i></p> <ul style="list-style-type: none"> <li>• A NEW EPISODE SHOULD BE COUNTED AFTER EACH TIME THE CLIENT HAD HOUSING FOR 7 DAYS OR LONGER (AT A FRIEND'S OR FAMILY MEMBER'S OR OTHER NON-HOMELESS SITUATION) OR WAS IN AN INSTITUTIONAL SETTING FOR 90 DAYS OR MORE.</li> </ul>	<p><input type="checkbox"/> One Time</p> <p><input type="checkbox"/> Two Times</p> <p><input type="checkbox"/> Three Times</p> <p><input type="checkbox"/> Four or more times</p> <p><input type="checkbox"/> Client Doesn't Know</p> <p><input type="checkbox"/> Client Refused</p>	
<p>3.4: Total number of months on the street, in ES or SH in the past 3 years: <i>the number of cumulative but not necessarily consecutive months spent homeless.</i></p>	Number of Months	

**CLIENT LOCATION**

Choose the continuum where the client is located (in most cases this will be "IL-511 SubCook")

- |   |   |
|---|---|
| <input type="checkbox"/> IL-502 Waukegan/North Chicago/Lake Cty   | <input type="checkbox"/> IL-512 Bloomington/Central Illinois/Kankakee |
| <input type="checkbox"/> IL-506 Joliet/Kendall/Grundy/Will County | <input type="checkbox"/> IL-514 DuPage                                |
| <input type="checkbox"/> IL-509 De Kalb                           | <input type="checkbox"/> IL-517 Aurora/Elgin/Kane                     |
| <input type="checkbox"/> IL-511 SubCook                           | <input type="checkbox"/> IL-518 Northwest/LaSalle                     |

Enter City the client most closely associates with—this might be the city of their last permanent address or it might be the city where the client currently spends the most time.

CLIENT ZIP: \_\_\_\_\_

CLIENT CITY: \_\_\_\_\_

**CLIENT'S RESIDENCE (SSVF LAST PERMANENT ADDRESS)**

For SSVF Projects, this is where the client lived for 90 days or more before coming to your project

Client's Street Address				Apt #	
City, Township		State		Zip	
Address Data Quality	<input type="checkbox"/> Full Address Reported		<input type="checkbox"/> Incomplete or estimated address reported		
	<input type="checkbox"/> Client Does Not Know		<input type="checkbox"/> Client Refused		
Home Phone #		Cell Phone #		Alternate Contact	
Email Address					
Start Date		End Date			
Address Type	<input type="checkbox"/> After Program		<input type="checkbox"/> Before Program		
	<input type="checkbox"/> Before Program-Last Permanent		<input type="checkbox"/> Program (while in your project)		
Client's Residence Notes					

**EMERGENCY CONTACT (OPTIONAL)**

Contact's Name					
Contact's Address				Apt #	
Contact's City		Contact's State		ZIP	
Phone #		Second Phone #			
Relationship to Client					
Start Date		End Date			
Is there a release of information to contact this person?	<input type="checkbox"/> Yes <input type="checkbox"/> No				

**CITY OF EVANSTON ASSOCIATION** Eligibility for some projects requires a previous association with Evanston such as work, former address, kids in schools, or family in Evanston.

**Do you have a previous connection to Evanston?**

- Yes    No

Continue to Household Income

**HOUSEHOLD INCOME**

Does the household have any current income?

Yes     No     Client Does Not Know     Client Refused

If **No**, answer the following question and move on to Household Income for AMI Below:

*Do you need assistance in applying for cash benefits?*     Yes     No

If **Yes**: Please indicate in each source if the household receives the income, and if they do, the household member receiving the income, the monthly amount (to the nearest dollar) of each source, and the income start date.

			HH Member	Amount	Start Date	HH Member	Amount	Start Date
<b>Earned Income</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
				\$			\$	
<b>Unemployment Insurance</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>SSI: Supplemental Security Income</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>SSDI: Social Security Disability Income</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>VA Service Connected Disability Compensation</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>Private Disability Insurance</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>Worker's Compensation</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>TANF: Temporary Assistance for Needy Families</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>General Assistance</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>Retirement Income from Social Security</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>VA Non-Service Connected Disability Pension</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>Pension or retirement income from another job</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>Child Support</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>Alimony or Other Spousal Support</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	
<b>Other Source (specify):</b>								
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes:			\$			\$	

For Each **Individual** Household Member with income, record their individual total income from all sources below

Household Member	Total Monthly Income

Household Member	Total Monthly Income

**TOTAL MONTHLY HOUSEHOLD INCOME**    \$ \_\_\_\_\_

**NUMBER OF HOUSEHOLD MEMBERS**    \_\_\_\_\_

**FY2021 AREA MEDIAN INCOME (AMI)**

Household Size	1	2	3	4	5	6	7	8
15% AMI	\$817	\$934	\$1,050	\$1,165	\$1,259	\$1,352	\$1,446	\$1,538
30% AMI	\$1,633	\$1,867	\$2,100	\$2,329	\$2,517	\$2,704	\$2,892	\$3,075
50% AMI	\$2,721	\$3,108	\$3,496	\$3,883	\$4,196	\$4,508	\$4,817	\$5,129
80% AMI	\$4,350	\$4,971	\$5,592	\$6,213	\$6,713	\$7,208	\$7,704	\$8,204
100% AMI	\$5,442	\$6,217	\$6,992	\$7,767	\$8,392	\$9,017	\$9,633	\$10,258

**TOTAL MONTHLY HOUSEHOLD INCOME AS PERCENTAGE OF AMI:**

BELOW 30%     
  30%-49%     
  50%-79%     
  80%-99%     
  100% and above

**50% AND ABOVE**

**ILLINOIS RIN#** OPTIONAL (ILLINOIS RECIPIENT IDENTIFICATION NUMBER FOR NON-CASH BENEFITS AND HEALTH INSURANCE)

--	--	--	--	--	--	--	--

**NON-CASH BENEFITS**

Does the household currently receive any Non-Cash Benefits?

Yes   
  No   
  Client Does Not Know   
  Client Refused

**If No** - Do you need assistance in applying for non-cash benefits?     Yes     No

Please indicate which of the following non-cash benefits have you received over the last 30 days.

*(You may use "All" if all household members receive the benefit)*

	Start Date	Amount (optional)
Supplemental Nutrition Assistance Program (Food Stamps)		
<input type="checkbox"/> Yes <input type="checkbox"/> No                        If Yes, Household Members:		
Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)		
<input type="checkbox"/> Yes <input type="checkbox"/> No                        If Yes, Household Members:		
TANF child care services		
<input type="checkbox"/> Yes <input type="checkbox"/> No                        If Yes, Household Members:		
TANF transportation services		
<input type="checkbox"/> Yes <input type="checkbox"/> No                        If Yes, Household Members:		
Other TANF-Funded Services		
<input type="checkbox"/> Yes <input type="checkbox"/> No                        If Yes, Household Members:		
Other Source (specify):		
<input type="checkbox"/> Yes <input type="checkbox"/> No                        If Yes, Household Members:		

**COVERED BY HEALTH INSURANCE**

Do household members currently have health insurance?

Yes   
  No   
  Client Does Not Know   
  Client Refused

**If No** - Do you need assistance in applying for Health Insurance?     Yes     No

*Continue to the MCO question and Health Insurance Sub-Assessment*

Medicaid MCO or Health Insurance Provider:

- |   |  |                                       |                                      |
|---|--|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Aetna                | <input type="checkbox"/> Blue Cross (BCBSIL) | <input type="checkbox"/> Cigna        | <input type="checkbox"/> County Care |
| <input type="checkbox"/> Harmony              | <input type="checkbox"/> Humana              | <input type="checkbox"/> Illinicare   | <input type="checkbox"/> Meridian    |
| <input type="checkbox"/> Molina               | <input type="checkbox"/> NextLevel           | <input type="checkbox"/> Out of State | <input type="checkbox"/> United      |
| <input type="checkbox"/> Not Applicable (N/A) |  |                                       |                                      |

**Complete the following** (You may use "All" if all household members receive the benefit)

Start Date

Medicaid		Start Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Household Members:	
Medicare		Start Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Household Members:	
Illinois All Kids (State Children's Health Insurance Program)		Start Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Household Members:	
Veteran's Administration Medical Services		Start Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Household Members:	
Employer Provided Health Insurance		Start Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Household Members:	
Health Insurance obtained through COBRA		Start Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Household Members:	
Private Pay Health Insurance		Start Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Household Members:	
State Health Insurance for Adults		Start Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Household Members:	
Indian Health Services Program		Start Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Household Members:	
Other		Start Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Household Members:	
If "Yes" to Other, Specify Source:		

*end of health insurance questions*

Do you have a case worker with the Illinois Department of Child and Family Services (DCFS)? *If yes, you might be eligible for housing assistance through DCFS.*

- Yes  No  Not Applicable

Have you ever been involved in the child welfare system?  Yes  No  Not Applicable

If Yes, did you age out of the foster care system?  Yes  No  Not Applicable

*This means you were in foster care when you became of age (18-21), you were not adopted, and you were not reunified with family. Instead you were recognized as an adult and freed from the foster care system.*

*If yes to both questions, you might be eligible for housing assistance through DCFS.*

**All Applicants Must Sign Below**

---

*By signing below, I attest that the information I have provided for eligibility and intake is a true and accurate account of the current situation, income and household.*

Client signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Representative signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Representative Name (print): \_\_\_\_\_



---

**SUBCOOK HOMELESSNESS PREVENTION SUPPLEMENTAL (ALL HP PROJECTS)**

Referred from other program? \_\_\_\_\_

Food Stamp status at time of intake:  Currently Enrolled  Enrolled at Intake  Ineligible

LIHEAP status at time of intake:  Currently Enrolled  Enrolled at Intake  Ineligible

Reason client is seeking assistance:  Maintain current housing  
 Move from current residence to other permanent housing  
 Move from shelter to permanent housing

---

**IDHS ETH/EF&S SUPPLEMENTAL (IDHS ETH ONLY)**

Number of other shelters used in prior year:  None  1  2  3  4  5 or more

Food Stamp status at time of intake:  Currently Enrolled  Enrolled at Intake  Ineligible

Emancipated minor or unaccompanied youth?  Yes  No

Ex-offender?  Yes  No

Have you ever been convicted of a felony?  Yes  No

Pregnant Now?  Yes  No  Client Does Not Know  Client Refused

Is juvenile a parent (under age 18)?  Yes  No

# HOMELESSNESS PREVENTION/ RAPID RE-HOUSING - Eligibility Checklist

## DOCUMENTATION OF HARDSHIP

Select the situation(s) that caused you to need assistance. All hardships must be documented and verified.

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Loss of income/job       | <input type="checkbox"/> Natural Disaster/Fire | <input type="checkbox"/> Car Repair             | <input type="checkbox"/> Funeral Expenses |
| <input type="checkbox"/> Medical Expenses         | <input type="checkbox"/> Displacement by Gov.  | <input type="checkbox"/> Condemnation           | <input type="checkbox"/> Foreclosure      |
| <input type="checkbox"/> Release from institution | <input type="checkbox"/> Loss of hours at work | <input type="checkbox"/> Other Applicable _____ |   |
| <input type="checkbox"/> Homeless                 |  |   |   |

## Describe Current Crisis/Need for Assistance/Housing Situation:

## DETERMINATION OF ALTERNATIVE HOUSING OPTIONS

⇒ Is the household unable to identify appropriate subsequent housing options; **AND** do they lack the financial resources and support networks needed to obtain immediate housing or remain in existing housing?  YES  No

⇒ Is the household unable to relocate with another family member or friends?  YES  No

⇒ Does the household **lack sufficient** savings or other assets that can be used to pay rent, arrearages and other housing costs? (Must provide statements for any bank accounts)  YES  No

If No, Total savings/assets: \_\_\_\_\_

Eligibility Criteria by Program Type	ESG Prevention	ESG Rapid Re-housing	READE Prevention	IDHS Prevention
Housing Status	<input type="checkbox"/> <b>IMMINENTLY AT RISK OF BECOMING HOMELESS</b>	<input type="checkbox"/> <b>LITERALLY HOMELESS IN SUBURBAN COOK COUNTY 2 WEEKS OR MORE</b>		<input type="checkbox"/> <b>IMMINENTLY AT RISK OF BECOMING HOMELESS</b>
Current or Last Permanent Address	<input type="checkbox"/> <b>IN SUBURBAN COOK COUNTY FOR AT LEAST 1 MONTH</b>	<input type="checkbox"/> <b>IN SUBURBAN COOK COUNTY WITHIN LAST SIX MONTHS</b>	<input type="checkbox"/> <b>IN SOUTH REGION OF SUBURBAN COOK COUNTY</b>	<input type="checkbox"/> <b>IN ILLINOIS</b>
Income	<input type="checkbox"/> <b>BELOW 30% AMI</b>	<b>NO INCOME RESTRICTION AT INITIAL INTAKE - BELOW 30% AMI AT REDETERMINATION ONLY</b>		<input type="checkbox"/> <b>INCOME SUFFICIENT TO COVER RENT</b>
Evidence of Hardship	<input type="checkbox"/> <b>REQUIRED</b>		<input type="checkbox"/> <b>REQUIRED</b>	<input type="checkbox"/> <b>REQUIRED</b>
No Alternative Housing Options	<input type="checkbox"/> <b>REQUIRED</b>	<input type="checkbox"/> <b>REQUIRED</b>		<input type="checkbox"/> <b>REQUIRED</b>
Can Case Manager Vouch Client Has Good Moral Character			<input type="checkbox"/> <b>REQUIRED</b>	
Proof that client has worked in State of Illinois			<input type="checkbox"/> <b>REQUIRED</b>	
Previous Benefit	<input type="checkbox"/> <b>No ESG ASSISTANCE IN LAST 36 MONTHS</b>	<input type="checkbox"/> <b>No ESG ASSISTANCE IN LAST 36 MONTHS</b>		<input type="checkbox"/> <b>No IDHS HP ASSISTANCE IN PREVIOUS 2 YEARS</b>

**Initial Intake Assessment  
HH Member Supplemental**

Head of Household Name: \_\_\_\_\_

**HMIS CLIENT ID#**

*Fill-in after ServicePoint Entry*

**Entry Date (Project Start)**

*Month / Day / Year*

NAME OF HOUSEHOLD MEMBER (first, middle, last name, suffix (e.g., Jr, Sr, III))				Client does not know	Client refused
First Name		Middle Name		<input type="checkbox"/>	<input type="checkbox"/>
Last Name		Alias/Suffix		<input type="checkbox"/>	<input type="checkbox"/>
SSN		Approx. or Partial SSN Reported	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Veteran Status	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Veteran Status is on the Client Profile Tab and may need to be updated if the client is already in ServicePoint.</i>		<input type="checkbox"/>	<input type="checkbox"/>
Relationship (to HoH)	<input type="checkbox"/> HoH's Child <input type="checkbox"/> HoH's Other Relation <input type="checkbox"/> HoH's Spouse/Partner <input type="checkbox"/> Other: Non-Relation			NA	NA
Date of Birth		Approx. or Partial DOB Reported	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Trans Female: M to F <input type="checkbox"/> Gender Non-Confirming <input type="checkbox"/> Female <input type="checkbox"/> Trans Male: F to M                      (i.e. not exclusively M or F)			<input type="checkbox"/>	<input type="checkbox"/>
Ethnicity	<input type="checkbox"/> Non-Hispanic/Latino <input type="checkbox"/> Hispanic/Latino			<input type="checkbox"/>	<input type="checkbox"/>
Primary Race	<input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Black/African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Asian <input type="checkbox"/> White <input type="checkbox"/> Other			<input type="checkbox"/>	<input type="checkbox"/>
Secondary Race (Leave Blank if None)	<input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Black/African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Asian <input type="checkbox"/> White <input type="checkbox"/> Other			NA	NA
Primary Language	<input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other, specify:			<input type="checkbox"/>	<input type="checkbox"/>
Domestic Violence Victim/Survivor	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/>	<input type="checkbox"/>
	(If Yes) how long ago was the last incident? <input type="checkbox"/> Within the past 3 months <input type="checkbox"/> 3-6 months ago <input type="checkbox"/> 6-12 months ago <input type="checkbox"/> More than a year ago <input type="checkbox"/> Client Doesn't Know <input type="checkbox"/> Client Refused  (If Yes) are you currently fleeing? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client Does Not Know <input type="checkbox"/> Client Refused				

**ILLINOIS RIN#** OPTIONAL (ILLINOIS RECIPIENT IDENTIFICATION NUMBER FOR NON-CASH BENEFITS AND HEALTH INSURANCE)

--	--	--	--	--	--	--	--	--	--

*Continue to Disability Assessment*

Client Name: \_\_\_\_\_

**DISABILITY ASSESSMENT**

**Does the client have a disabling condition expected to be of long duration and impedes ability to live independently?**     Yes     No     Client doesn't know     Client Refused

Disability Type	(If Yes) Start Date	Will the Condition be long term?	Disability Determination	If Yes, Expected to be of long-continued and indefinite duration and substantially impairs ability to live independently?
<b>Alcohol Abuse</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>Drug Abuse</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>Alcohol and Drug Abuse</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>Chronic Health Condition</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>HIV/AIDS</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>Mental Health Problem</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>Developmental Disability</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				
<b>Physical Disability</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused	____/____/____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused	<input type="checkbox"/> Yes <input type="checkbox"/> Doesn't Know <input type="checkbox"/> No <input type="checkbox"/> Refused
Notes:				

Do you have a case worker with the Illinois Department of Child and Family Services (DCFS)?

Yes     No     Not Applicable

Have you ever been involved in the child welfare system?     Yes     No     Not Applicable

If Yes, did you age out of the foster care system?     Yes     No     Not Applicable

*This means you were in foster care when you became of age (18-21), you were not adopted, and you were not reunified with family. Instead you were recognized as an adult and freed from the foster care system.*